



## **Saint Thomas Aquinas Proposal Form Instructions**

**Need to be addressed.** Briefly describe a need that you feel is not currently being met by our programming (i.e. audience, program type, area of faith formation) and justification for the need.

**Proposed solution(s).** List one or more solutions that may meet the need presented above (i.e. a modification of a current offering or an entirely new program.) Include a goal and as many details as necessary to convey a complete picture for each proposed solution. Note that specific scheduling of dates and times for programs is not needed at the time of submittal.

**Resources required.** Provide a list of all resources needed for the request (i.e. space to meet, staff supervision or participation, training, monetary resources, materials, and transportation needs).

**Parishioner Leadership.** Provide the names of one or more parishioners willing to take a leadership role for the proposed solution(s). Note: parishioners taking on leadership roles are being greatly encouraged by the Archdiocese of Dubuque. Please do not simply list a staff member or someone unfamiliar with the proposal.

**Commission/Committee.** Indicate which commission/committee in the parish would most closely work with the proposed request.

**Commission/Committee Chair Information:** Please submit hard copies to Saint Thomas Aquinas c/o the chairperson you wish the form to be sent to **OR** submit an electronic copy, to the listed email address.

**Faith Formation:** Glenn Sibbel, g.sibbel@mchsi.com

**Liturgy:** David Russell, drrussel@iastate.edu

**Parish Life:** Paula Friederich, paula.friederich@gmail.com

**Social Justice:** Steph Bridges, steph.bridges@gmail.com

**Campus Ministry:** Kevin Nennig, knenning@iastate.edu

**Finance:** Diane Lyon, Diane@orthoii.com

**Stewardship:** Bobby LeBlanc, bobby@STAparish.net

