

FINANCE & ADMINISTRATION COMMISSION minutes
Meeting Date 11/17/2009

Present: Bill Bergan, Dick Brown, Patrick Clem, Ina Couture, Dave Holm, Anne Krapfl, Diane Lyon, Sara Oftelie, Kay Zytowski, Bobby LeBlanc, Carl Bern,

Prayer by Anne Krapfl

Minutes Approved by Diane

– Alumni Relations & Development – Diane

- Report given on current funds and endowments
- The graduate dinner has had little response from students – looking at other possibilities.
- There is a desire to split the Alumni Relations & Development committee into 2 separate committees.

– Personnel – Sara

- They are brainstorming ideas for facing the possible loss of Fr. Dennis, both as priest and as campus minister. We will know whether STA will have an associate in January and can plan accordingly then.
- Masses, weddings, Ss Peter & Paul and campus ministry needs are too much for one priest to handle by himself.
- One option is getting 4 Catholic students to offer assistance for \$50k.
- Another option is to get assistance with weddings from St. Cecilia deacons.
- Option of hiring a part-time campus minister.
- Board of Ed will discuss filling the vacant Youth Ministry position for the spring semester and will be evaluate options and possible collaboration with St. Cecilia's youth ministry program in the long term.

– Budget – Ina

- Ina gave a report on the October financials. We still look good and contributions are still healthy.
- Budgeting process for 2010-2011 has begun. Budget committee will meet in February to start assembling a draft budget.

– Buildings and Grounds – Carl

- Report on the upper parking lot and draft of plans to remove peninsula and widened the "throat" area, adding about 4-6 spaces, and a walkway. Carl to proceed with getting a quote on this for further evaluation.
- The entire retaining wall is also in need of replacement and this will be quoted as well.

– **Stewardship** – Dave

- The number of pledge cards greatly increased compared to years past (221 residents and 66 students turned in cards).
- We will record and track the data on pledged amounts.
- Next year if we use pledge cards we will give parishioners the option of receiving updates on how they are doing in terms of their giving vs. their pledged amounts.
- Stewardship committee will put together a “Stewardship Highlights” piece to be distributed through the bulletin.
- Appreciation Party – Mardi Gras theme Feb 12th

– **Business Manager Report** – Bobby

- Church roof was inspected (19 yrs old) by Central States Roofing (Harlan Hanson) and is thought it will last 6-10 years. \$450 in minor repairs are being done now.
- Sandoval Property taxes are slightly increasing for NM property – property value remains about \$13,000.
- Someone is needed to manage the FAC website (Peter used to do this).
- Spring Break fundraising ideas are being discussed by the Campus Ministry commission, including a possible Dinner & Silent Auction.
- Fr Jon has transferred a memorial gift to be used for a Song board.
- Using the archdiocesan model, discussed the structure and operating changes for the Finance Council (moving from Finance & Admin commission) to be effective July 1, 2010.
- Bobby will present an adaptation of the archdiocesan document for our further consideration in January.

[Following the meeting a fundraiser, selling coffee after Masses in December, by Ames High School students going to Uganda was approved via email “vote” by FAC members]

8:25 – Adjourned

No Meeting in Dec...**Next Meeting Jan 26th**...

Minutes by Patrick Clem